



Meeting of the Cyrus E. Dallin Art Museum Board of Trustees, 12 January 2016

Present: Ellen Aamodt, Sarah Burks, Aimee Taberner, Jackie Bates, Geraldine Tremblay, Dan Johnson, Chris Costello,

Absent: Tracy Skahan,

Others Present: Heather Leavell, James McGough, Chuck Luca, Paul McGaffigan,

The meeting was called to order by Sarah Burks at 7:04 p.m.

Review of Strategic Plan

The Board reviewed the Plan, noting items already accomplished, those in progress and those moved ahead to 2017/18. It was agreed that a review of the committees' plans would be undertaken at the next meeting.

Non-Profit Directors' Update

Heather Leavell confirmed that the CAP grant would benefit educational programs for schools. She will also follow up with the Town on the insurance of items owned by the Town. In March, an assessment of the collection would be undertaken.

The budget was reviewed. Heather explained that adjustments had been made to individual line items to better reflect progress year-to-date.

Miscellaneous

A claim for reimbursement was submitted and reviewed. A motion was made by Aimee Taberner, seconded by Geri Tremblay, to recommend reimbursement. All in favor.

Aimee Taberner continues to develop the summer evening event on the lawn in front of the Museum. One of the Directors offered to subsidize the event.

Jackie Bates will conduct training on an iPad on the software to allow admission and gift shop purchases to be paid electronically. The actual software to be used is still under review.

Geri Tremblay and Ellen Aamodt will review items in storage in the attic prior to the commencement of the restoration work on the building. Dates were discussed and agreed.

Minutes of Meeting of 8 December 2015

The Minutes were reviewed and adjusted. Aimee Taberner made a motion to approve the Minutes, seconded by Geri Tremblay. The motion was approved unanimously.

Volunteer Report

The visitor statistics were reviewed and adjusted to reflect all groups visiting the museum during the month. Aimee Taberner made a motion to accept the report, seconded by Geri Tremblay. The motion was approved unanimously.

Appointments, Reappointments

The Board considered and voted to recommend Anne-Marie Delaunay and Meghan McDavid for appointment to the Board of Trustees. Further, the Board agreed to recommend the reappointment of Sarah Burks and Aimee Taberner for a further term of 3 years through 2018.

Jackie Bates declined a reappointment for a further term but agreed to maintain a presence until a replacement is nominated.

Ellen Aamodt suggested that Committee Chairs present the topics under their purview at meetings in an effort to spread responsibilities more evenly.

The Secretary will prepare the letter to the Board of Selectmen on appointments.

Rolling Calendar of Events

The Board reviewed the Calendar and made updates, adding a new event, rain dates, times.

The meeting adjourned at 8:55 p.m.

Ellen Aamodt, Trustee, Recording Secretary

Action Items for February 9, 2016

- **Geri:** distribute script for Flagstaff and Hunter
- **Geri:** training of docents on asking for admission fee
 - **Ellen:** prepare letter to Board of Selectmen on appointments
 - **Jackie:** iPad training for payments
 - **Heather:** followup on insurance for Town owned items
 - **All:** review of Committee plans

Rolling Events Calendar

POC	Event	Dates
James	Gallery Talk, Dallin/Civil War	January 14, 2016
Chris Costello	Am. Renaissance of Coin Design	Tues, Feb..23, 7:00 PM
Heather	ArtVenture Education Days	Sat/Sun March 5-6, 12-4
Sarah	Hidden Treasures: Dallin Walking Tour	Sat, May 22, 2:00 Rain date May 23
Aimee	Blues/String Band	July 23 ?
Ellen	Boston By Foot visit	Sat., July 16, 2-3:30
Directors	Summer Soiree, Silent Auction	Sun, Aug. 7
Chuck	Art on the Green	Sat., Sept.?
	Adult Sculpture Workshop	Fall